



NOTICE TO PROCEED

2 September 2019

PO No. PO19-00584-CSE
 NOA No. 2019-PSNOA-170-BACNOA5-PS

MR. PAOLO ENRICOH P. YALONG
WEST HEAVEN TRADING CORPORATION
 67 Ipo Street Barangay NS Amoranto
 City of Quezon

Dear Mr. Yalong,

The attached Contract/Purchase Order having been approved, notice is hereby given to WEST HEAVEN TRADING CORPORATION that performance for Lot No. 1 of Supply and Delivery of **RING BINDER, PLASTIC 32mmØ** for the Procurement Service under Public Bidding No. 19-206-5 opened on July 22, 2019 shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM DESCRIPTION	QTY/ UOM	UNIT PRICE	TOTAL AMOUNT
1	Ring Binder, Plastic 32mmØ	5,632 bundles	₱ 230.57	₱ 1,298,570.24

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

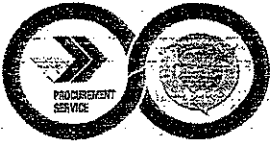
(SGD)

ELISA MAY ARBOLEDA - CUEVAS
 Executive Director

Date of receipt of this Notice: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

COPY FOR SUPPLIER

CONTRACT/PURCHASE ORDER

No. **PO19-00584-CSE**

To: **WEST HEAVEN TRADING CORPORATION**
 #67 Ipo St., Barangay N.S.,
 Amoranto, Quezon City

Date: September 02, 2019
 Reference: PUBLIC
 BIDDING No. 19-206-5
 Date of PB: 07/22/19

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX- dated XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>to destructive tests.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a. the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p>				

09-03-0584

TOTAL AMOUNT ₱ 1,298,570.24

PLACE OF DELIVERY: Please see above delivery sites	DELIVERY INSTRUCTIONS: Please see above delivery schedule
FUNDS AVAILABILITY CERTIFIED BY: (SGD-) ALLAN RAUL M. CATALAN ACCOUNTANT	AUTHORIZED BY: (SGD-) ELISA MAY ARBOLEDA - CUEVAS DIRECTOR
DATE	DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:
WEST HEAVEN TRADING CORPORATION **MR. PAOLO ENRICOH P. YALONG**
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR SUPPLIER



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CONTRACT/PURCHASE ORDER

No. **PO19-0584 -CSE**

To: **WEST HEAVEN TRADING CORPORATION**
 #67 Ipo St., Barangay N.S.,
 Amoranto, Quezon City

Date September 02, 2019
 Reference: **PUBLIC**
BIDDING No. 19-266-5
 Date of PB: 07/22/19

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	b. the Schedule of Requirements; c. the Technical Specifications; d. the General Conditions of Contract; e. the Special Conditions of Contract; f. the Performance Security; and g. the Entity's Notice of Award. DELIVERY SITES: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-user Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga -DELIVERY INSTRUCTIONS: 1st - 320 bundles - within 15 Calendar Days from receipt of NIP 2nd - 720 bundles - within 15 Calendar Days thereafter 3rd - 928 bundles - within 30 Calendar Days thereafter 4th - 928 bundles - within 30 Calendar Days thereafter 5th - 928 bundles - within 30 Calendar Days thereafter				
09-03-0584 TOTAL AMOUNT					₱ 1,298,576.24

PLACE OF DELIVERY:
 Please see above delivery sites

DELIVERY INSTRUCTIONS:
 Please see above delivery schedule

FUNDS AVAILABILITY CERTIFIED BY:
 (SGD)
ALLAN RAUL M. CATALAN
 ACCOUNTANT

AUTHORIZED *[Signature]*
 (SGD)
ELISA MAY ARBOLEDA - CUEVAS
 DIRECTOR

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof
WEST HEAVEN TRADING CORPORATION **MR. PAOLO ENRICO P. YALONG**
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR SUPPLIER



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No. **PO19-00584-CSE**

To: **WEST HEAVEN TRADING CORPORATION**
 #67 Ipo St., Barangay N.S.,
 Amoranto, Quezon City

Date September 02, 2019
 Reference: PUBLIC
 BIDDING No. 19-206-5
 Date of PB: 07/22/19

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT	
	6th - 928 bundles - within 30 Calendar Days thereafter 7th - 880 bundles - within 30 Calendar Days thereafter					
09-03-0584					TOTAL AMOUNT	₱ 1,298,570.24

PLACE OF DELIVERY: _____
 Please see above delivery sites

DELIVERY INSTRUCTIONS: _____
 Please see above delivery schedule

FUNDS AVAILABILITY CERTIFIED BY: _____
 (SGD)
ALLAN RAUL M. CATALAN
 ACCOUNTANT

AUTHORIZED: _____
 (SGD)
ELISA MAE ARBOLEDA - CUEVAS
 DIRECTOR

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:
WEST HEAVEN TRADING CORPORATION **MR. PAOLO ENRICO P. YALONG**
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE